



MARTIN O'MALLEY
GOVERNOR
COMMANDER-IN-CHIEF

STATE OF MARYLAND
MILITARY DEPARTMENT
FIFTH REGIMENT ARMORY
BALTIMORE, MARYLAND 21201-2288

JAMES A. ADKINS
BRIGADIER GENERAL
THE ADJUTANT GENERAL

OFFICE USE ONLY

REQUEST FOR SERVICE DOCUMENTS

CASH: _____
CHECK #: _____
MONEY ORDER#: _____
AMOUNT: _____
DATE: _____

******\$15.00 PROCESSING FEE REQUIRED******
"PAYABLE TO: STATE OF MD, MILITARY DEPARTMENT"

MAIL REPLY TO:

MILITARY DEPARTMENT
ATTN: MDNG-AG-ARCHIVES (MR. KOTOWSKI)
29TH DIVISION STREET
FIFTH REGIMENT ARMORY
BALTIMORE, MD 21201-2288

PRINT: _____, _____, _____
(LAST NAME) (FIRST NAME) (MI)

MAILING ADDRESS: _____
(REQUIRED TO PROCESS YOUR REQUEST, INCLUDE CITY AND STATE)

SOCIAL SECURITY NUMBER: _____ - _____ - _____ PHONE #: _____

DATE OF DISCHARGE/SEPARATION: _____ LAST UNIT ASSGN: _____

I REQUEST THE FOLLOWING SERVICE DOCUMENTS BE PROVIDED FROM MY OFFICIAL ARCHIVED RECORD:

NGB 22 _____ NGB 23 _____ SEPARATION ORDER _____ DD 214 _____

OTHER DOCUMENTS: _____

IF THE ABOVE DOCUMENT(S) IS NOT FOR YOUR OWN INFORMATION, YOU MUST GIVE YOUR AUTHORIZATION TO RELEASE THE INFORMATION.

I, _____, DO HEREBY AUTHORIZE THE INDIVIDUAL(S) INDICATED BELOW TO HAVE ACCESS TO ALL OF MY MILITARY PERSONNEL RECORDS.

FORWARD REQUESTED INFORMATION TO: _____

YOUR SIGNATURE: _____