



**Peter Franchot**  
*Comptroller*

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*Central Payroll Bureau*

-- PLEASE POST --

MEMORANDUM

TO: All State Employees

FROM: Robert J. Murphy  
Central Payroll Bureau

DATE: May 26, 2010

SUBJECT: Payroll Changes of General Interest for the New Fiscal Year 2011

1. Bi-weekly Salary

Bi-weekly salaries for "Regular" employees will be subject to a "Temporary Salary Reduction" for fiscal year 2011. All employees who earn salaries of \$40,000 or more, including employees of 24/7 operations, will have a temporary salary reduction equivalent to five days of pay. All employees earning salaries of less than \$40,000, including employees of 24/7 operations, will have a temporary salary reduction equivalent to three days of pay. The reduction will be over all 26 pays of the fiscal year.

2. Increments

Increments or merit increases were not approved for Fiscal Year 2011, (i.e. July 2010 and January 2011 step increases will not occur).

3. Cost of Living Adjustments (COLA's)

A Cost of Living increase was not approved for Fiscal Year 2011.

4. Bonuses

No bonuses of any kind are approved for Fiscal Year 2011.

5. Employees' contribution to the State Employees' Alternate Pension System (ST EMP ALT PEN) and the State Teachers' Alternate Pension System (ST TCH ALT PEN)

Employees' contribution rate will remain at 5% for Fiscal Year 2011.

6. Match of Employee Contributions to Maryland Supplemental Retirement Plans (457, 403(b), and/or 401(k), Dollar for Dollar up to \$600 for Fiscal Year 2011

The employee match program was not approved for Fiscal Year 2011.

/gls  
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